

**City Council  
City of Chattanooga  
District 6 Interim Appointee  
Application Process**

The City Council of the City of Chattanooga, TN, will accept resumes from persons applying for the City District 6 vacancy. Resumes should be submitted to the Administrative Office of the Chattanooga City Council from today, January 8, 2025, until noon on Tuesday, January 21, 2025. Resumes with cover letters are also acceptable.

QUALIFICATIONS: Persons submitting a resume must be at least 21 years of age and a resident of District 8 for at least one year (City Code Sec. 8-2).

HAND-DELIVERY OR MAIL: Resumes may be hand-delivered or mailed to the Clerk of the City Council at 1000 Lindsay Street, Chattanooga, TN 37402. Office hours are Monday – Friday from 8:00 a.m. to 4:30 p.m. The Office will be closed on Monday, January 20, 2025, due to the holiday observance.

VIA EMAIL: Resumes may also be emailed to Nicole Gwyn, Council Clerk, at [council-clerk@chattanooga.gov](mailto:council-clerk@chattanooga.gov). A confirmation email will be sent in reply. If you do not receive a confirmation email within 24 hours, call (423) 643-7172 to confirm receipt of your emailed resume.

INTERVIEW & SELECTION: Council members will interview all applicants meeting the above-referenced qualifications during the Council meeting on Tuesday, January 28, 2025, at 3:30 p.m. This will be a recessed meeting. After the interviews and recess, Council members will make nominations and cast votes for the person to fill the District 6 vacancy. The person elected by a majority vote will be sworn-in at the January 28th meeting. Council meetings are open to the public and accessible.

Everyone submitting a resume is asked to read the Council's Conflict of Interest and Code of Ethics Resolutions (Nos. 24557 and 24592) via this link: <https://drive.google.com/file/d/1G3rbNgqJjt4QeTVuXZmTiby3t93HkZ3D/view?usp=sharing>.

Should there be any questions, please contact Nicole Gwyn, Clerk to Council, at (423) 643-7172 or email [council-clerk@chattanooga.gov](mailto:council-clerk@chattanooga.gov).