



Office of Family Empowerment 2025-2026 LIHEAP Requirements



The 2025-2026 LIHEAP application is now accessible online.
LIHEAP assistance is once per program year.

You can apply and receive updates on your application by using the provided QR code, direct link, or text application. This updated process is designed to be more effective and efficient.

Please note that a valid email address is required to apply, as all decisions regarding your application will be **sent via email**. Additionally, you are required to upload all necessary documentation with your online application. You should continue to pay your bill until the approved payment credits to your account.

- ☐ **Proof of Social Security numbers for ALL household members.** Proof must be in the form of a Social Security Card or other documentation from the Social Security Administration. Please note that we cannot use Medicare cards or any other secondary documentation for SSNs.
- ☐ **Proof of citizenship for ALL household members.** (non-expired State issued ID's, Birth Certificates, Passports, Military ID's, Voter's Registration Cards, green cards etc.)
- ☐ **If claiming veteran status, a copy of the DD-214, or VA ID.**
- ☐ **Proof of Income for the past 30 days for ALL household members.**
- ☐ If paid every week, submit 4-5 check stubs. If paid bi-weekly, submit 2-3.
 - ☐ Social Security and Disability (SSI) award letters showing **net** amount for current year or current Bank statement showing deposited amount.
 - ☐ VA and Pension Award Letters showing **gross** amount for the CURRENT year. (Year-end tax forms are NOT acceptable for proof of income.)
 - ☐ Child support, alimony, or unemployment income documentation, if applicable.
 - ☐ Self employment - Copies of tax returns or gross amounts after the cost of business. Well maintained ledgers or receipts for past 30 days
- ☐ **Account History** for the past 12 months from **ALL** energy utility providers, including current month
 - ☐ For EPB and VEC clients, this information can only be obtained directly from EPB/VEC and is not available to you online.
 - ☐ For alternative energy sources we accept the following:
 - ☐ Natural Gas - 12 Months of bills or summary of account for a year
 - ☐ Propane, Firewood, and Kerosene - A yearly printout, statement or invoice from the vendor stating the one full year's amount.
 - ☐ If living in **Public Housing**: You will need a **one year rent ledger** showing excess electric charges from your site.

If you have not been in your current residence for 12 months, your account history is only required from the time the account was opened to present.

If additional forms are needed they will be available via the application link

Office of Family Empowerment does not exclude, deny benefits to, or otherwise discriminate against any person on the grounds of race, color, national origin, religion, sex, gender, or on the basis of disability or age in admission to, participation in, or receipt of their services and benefits of any of its programs and activities.