



Chattanooga City Council
City of Chattanooga, Tennessee
John P. Franklin, Sr. City Council Building
COUNCIL MEETING MINUTES
September 24, 2024
3:30 PM

CALL TO ORDER

Council Chairman Chip Henderson called the business meeting to order at 3:30 p.m. A quorum was present that also included Council Vice Chair Jenny Hill, and Councilpersons Darrin Ledford, Isiah Hester, Raquetta Dotley, and Demetrus Coonrod. Councilwoman Carol Berz arrived after the call to order. Councilpersons Ken Smith and Marvene Noel were not in attendance of this meeting.

[Editor's Note: This meeting was live streamed on YouTube in two parts. Part 1 of this meeting (prior to the recess) is available [here](#). Due to technical difficulties, Part 1 video starts after the call to order and no audio is available. Part 2 of this meeting (after the recess) is available [here](#).]

OTHER PARTICIPANTS

Office of City Attorney: Phil Noblett, City Attorney

Mayor's Office: Jermaine Freeman, Chief of Staff

CPD: John Chambers, Chief of Police

Finance: Debbie Talley, Procurement Officer

Council Office: Kristal Becker, Administrative Assistant, and Melissa Bardoner, Council Support Specialist

PLEDGE OF ALLEGIANCE

Councilman Ledford led the Assembly in the Pledge of Allegiance.

APPROVAL OF LAST MINUTES

On motion of Councilman Ledford and seconded by Councilman Hester, the minutes of the last meeting (September 17, 2024) were approved as published.

DISCUSSION AGENDA

RESOLUTIONS

Agenda Item IX(r) – Purchasing/Finance (Relative to payment of Invoice No. J009472 / PUR135416 to United Elevator Services for elevator replacement at Downtown Library)
Mr. Freeman stated that the Administration wished to withdraw this item; Chairman Henderson affirmed. Upon no further questions or comments, the issue was closed.

NEXT WEEK'S PROPOSED AGENDA (October 1, 2024)

Item 9(l) – Police: (Resolution relative to a Bureau for Justice Assistance (BJA) Collaborative Crisis Response Training Grant)
Councilman Ledford requested additional information about this item; Chief Chambers responded. Upon no further questions or comments, the issue was closed.

RECESS

Upon no objections from the Council, at 3:38 p.m., Chairman Henderson recessed the business meeting until 4:30 p.m.

ORDER OF BUSINESS

Chairman Henderson reconvened the meeting at 4:29 p.m. A quorum was present that also included Vice Chair Hill and Councilpersons Ledford, Hester, Berz, Dotley, and Coonrod. Attorney Noblett and Ms. Bardoner were also present. Councilpersons Smith and Noel were not in attendance.

ORDINANCES – FINAL READING: (NONE)

ORDINANCES – FIRST READING:

On motion of Councilwoman Dotley and seconded by Councilman Ledford,

ORDINANCE #14154

AN ORDINANCE AMENDING CHATTANOOGA CITY CODE, PART II, CHAPTER 16, SECTION 16-2, RELATING TO THE AGE OF FIRE DEPARTMENT APPLICANTS.

The motion carried.

ACTION: PASSED ON FIRST READING

RESOLUTIONS:

On motion of Vice Chair Hill and seconded by Councilwoman Berz,

RESOLUTION #32230

A RESOLUTION CONFIRMING THE REAPPOINTMENT OF DR. LEANNE WILES TO THE HEAD START GOVERNING BOARD FOR DISTRICT 2, WITH A TERM BEGINNING ON SEPTEMBER 7, 2024, AND ENDING ON SEPTEMBER 6, 2026.

The motion carried.

ACTION: ADOPTED

On motion of Vice Chair Hill and seconded by Councilman Ledford,

RESOLUTION #32231

A RESOLUTION AUTHORIZING REVISIONS TO THE EMPLOYEE INFORMATION GUIDE (EIG) POLICY 5.1 – MINIMUM AGE OF 21 FOR SWORN EMPLOYEES, WITH RELATED TABLE OF CONTENTS UPDATES, TO BE EFFECTIVE UPON APPROVAL.

The motion carried.

ACTION: ADOPTED

PROCEDURAL NOTE: With no objection from the Council, Chairman Henderson instructed the clerk to group and read the following ten resolutions for one Council vote:

RESOLUTION #32232

A RESOLUTION CONFIRMING MAYOR KELLY’S APPOINTMENT OF WAYNE BROWN TO THE COMMUNITY ADVISORY COMMITTEE: REGION 2 (SHALLOWFORD), FOR A TERM BEGINNING ON SEPTEMBER 25, 2024, AND ENDING ON SEPTEMBER 24, 2027.

RESOLUTION #32233

A RESOLUTION CONFIRMING MAYOR KELLY’S APPOINTMENT OF DIANE O’SULLIVAN TO THE COMMUNITY ADVISORY COMMITTEE: REGION 3 (NORTH CHATTANOOGA), FOR A TERM BEGINNING ON SEPTEMBER 25, 2024, AND ENDING ON SEPTEMBER 24, 2027.

RESOLUTION #32234

A RESOLUTION CONFIRMING MAYOR KELLY’S APPOINTMENT OF ADAM GERSON TO THE COMMUNITY ADVISORY COMMITTEE: REGION 3 (NORTH CHATTANOOGA), FOR A TERM BEGINNING ON SEPTEMBER 25, 2024, AND ENDING ON SEPTEMBER 24, 2027.

RESOLUTION #32235

A RESOLUTION CONFIRMING MAYOR KELLY'S APPOINTMENT OF ABIGAIL NEAL TO THE COMMUNITY ADVISORY COMMITTEE: REGION 3 (NORTH CHATTANOOGA), FOR A TERM BEGINNING ON SEPTEMBER 25, 2024, AND ENDING ON SEPTEMBER 24, 2027.

RESOLUTION #32236

A RESOLUTION CONFIRMING MAYOR KELLY'S APPOINTMENT OF JUQUAN STEWART TO THE COMMUNITY ADVISORY COMMITTEE: REGION 8 (HIXSON), FOR A TERM BEGINNING ON SEPTEMBER 25, 2024, AND ENDING ON SEPTEMBER 24, 2027.

RESOLUTION #32237

A RESOLUTION CONFIRMING MAYOR KELLY'S APPOINTMENT OF NATHAN DALY TO THE COMMUNITY ADVISORY COMMITTEE: REGION 8 (HIXSON), FOR A TERM BEGINNING ON SEPTEMBER 25, 2024, AND ENDING ON SEPTEMBER 24, 2027.

RESOLUTION #32238

A RESOLUTION CONFIRMING MAYOR KELLY'S APPOINTMENT OF JANELLE DRAKE TO THE COMMUNITY ADVISORY COMMITTEE: REGION 10 (WASHINGTON HILLS), FOR A TERM BEGINNING ON SEPTEMBER 25, 2024, AND ENDING ON SEPTEMBER 24, 2027.

RESOLUTION #32239

A RESOLUTION CONFIRMING MAYOR KELLY'S APPOINTMENT OF REBECCA UNDERWOOD TO THE CHATTANOOGA LAND BANK AUTHORITY, FOR A TERM BEGINNING ON SEPTEMBER 25, 2024, AND ENDING ON SEPTEMBER 24, 2028.

[Editor's Note: The caption for the above item (Resolution #32239) was misread into the record; the language contained in the above caption is correct.]

RESOLUTION #32240

A RESOLUTION CONFIRMING MAYOR KELLY'S APPOINTMENT OF CHRISTIE MORRIS TO THE PASSENGER VEHICLE FOR HIRE AND WRECKER BOARD, FOR A TERM BEGINNING ON SEPTEMBER 25, 2024, AND ENDING ON SEPTEMBER 24, 2027.

RESOLUTION #32241

A RESOLUTION CONFIRMING MAYOR KELLY'S APPOINTMENT OF LORI BELL TO THE OFFICE OF FAMILY EMPOWERMENT BOARD, FOR A TERM BEGINNING ON SEPTEMBER 25, 2024, AND ENDING ON SEPTEMBER 24, 2026.

Councilwoman Berz moved to approve the ten resolutions. Councilman Ledford seconded. The motion carried.

ACTION: RESOLUTIONS 32232 – 32241 ADOPTED

PROCEDURAL NOTE: With no objection from the Council, Chairman Henderson instructed the clerk to group and read the following four resolutions for one Council vote:

RESOLUTION #32242

A RESOLUTION AUTHORIZING THE APPOINTMENT OF BRANDON SEGARI AS A SPECIAL COMMISSIONED POLICE OFFICER (UNARMED) FOR THE CHATTANOOGA-HAMILTON COUNTY AIR POLLUTION CONTROL BUREAU, TO PERFORM DUTIES EXPRESSLY LIMITED TO THE PERFORMANCE OF THE DUTIES AS INVESTIGATOR.

RESOLUTION #32243

A RESOLUTION AUTHORIZING THE ADMINISTRATOR FOR THE DEPARTMENT OF PUBLIC WORKS TO ENTER INTO AN AGREEMENT WITH ORANGE GROVE CENTER, INC. UNDER THE GREEN GRANTS PROGRAM FOR THE DESIGN AND INSTALLATION OF A WATER QUALITY RETROFIT PROJECT, FOR AN AMOUNT NOT TO EXCEED \$100,000.00.

RESOLUTION #32244

A RESOLUTION AUTHORIZING THE ADMINISTRATOR FOR THE DEPARTMENT OF PUBLIC WORKS TO RENEW ON-CALL BLANKET CONTRACT NO. D-22-002-201, DEMOLITION SERVICES FOR THE LAND DEVELOPMENT OFFICE, CODE ENFORCEMENT DIVISION, FOR YEAR THREE (3) OF FOUR (4) TO TOWER CONSTRUCTION, LLC, OF CHATTANOOGA, TN, RESTRICTED FOR USE ONLY BY THE PUBLIC WORKS, LAND DEVELOPMENT OFFICE, CODE ENFORCEMENT DIVISION, FOR THE ANNUAL AMOUNT OF \$650,000.00.

RESOLUTION #32245

A RESOLUTION AUTHORIZING THE ADMINISTRATOR FOR THE DEPARTMENT OF PUBLIC WORKS TO EXECUTE THE CONSENT TO ASSIGNMENT OF ALL PURCHASE ORDERS FOR VENDOR NO. 865550, RAGAN-SMITH ASSOCIATES, INC. TO RAGAN-SMITH ASSOCIATES, LLC, RELATIVE TO ALL NEW AGREEMENTS AND ALL NEW WORK AUTHORIZATIONS ON EXISTING AGREEMENTS.

Councilwoman Dotley moved to approve the four resolutions. Councilman Hester seconded. The motion carried.

ACTION: RESOLUTIONS 32242 – 32245 ADOPTED

RESOLUTION #32246

A RESOLUTION ESTABLISHING A GRACE PERIOD TO ACCOMPLISH A TRANSITION TO THE NEW ZONING ORDINANCE, FOR A PERIOD OF SIX (6) MONTHS FOLLOWING THE EFFECTIVE DATE OF THE NEW CHATTANOOGA ZONING ORDINANCE NO. 14137 ON NOVEMBER 20, 2024, BASED ON CERTAIN CONDITIONS WHERE BUILDING PERMIT APPLICANTS MAY CHOOSE TO DEVELOP EITHER UNDER THE NEW ZONING PROVISIONS OF THE PROPERTY OR THE FORMER ZONING AND EXISTING SPECIAL EXCEPTIONS PERMITS AND STANDARDS DURING THE GRACE PERIOD ENDING MAY 20, 2025.

Councilman Ledford made the following [points of clarification](#) regarding this item, which Attorney Noblett affirmed: 1) 'special exceptions permits' refer to PUDs; and 2) this does not apply to the land disturbance permits. **Councilman Ledford moved** to approve. Vice Chair Hill seconded. The motion carried.

ACTION: ADOPTED

AGENDA ITEM IX(r)

A RESOLUTION AUTHORIZING PAYMENT OF INVOICE NO. J009472, PURCHASE NO. PUR135416, TO UNITED ELEVATOR SERVICES FOR THE REPLACEMENT OF THE ELEVATOR AT THE CHATTANOOGA LIBRARY, IN THE AMOUNT OF \$74,371.88.

Councilwoman Berz moved to approve. The motion failed due to lack of a second. **Vice Chair Hill** moved to withdraw. Councilwoman Berz seconded. The motion carried.

ACTION: WITHDRAWN

DEPARTMENTAL REPORTS:

Recommended New Purchases

[View [here](#)]

Debbie Talley, Procurement Officer, recommended the following new purchases for Council consideration:

PA100566 Fleet Management Division, Public Works \$3,500,000.00
Police Interceptors & Special Service Vehicles
Lowest/Best Bidder: Ford of Dalton
P.O. Box 519
Dalton, GA 30722

200696.1 Fleet Management Division, Public Works \$1,000,000.00
Bulk Fuel for Top Loading Fuel Trucks & Delivery to
Birchwood Landfill, City Golf Courses and Other City Locations
Lowest/Best Bidders:
1. JAT Oil & Supply Inc – 600 West Main Street Chattanooga, TN 37402
2. Sweetwater Valley Oil Company Inc – 1236 Hwy 68 West, Sweetwater, TN 37874

Solicitation 200701.1 Chattanooga Fire Department \$200,000.00
 Fire Service Promotional Assessment Testing
 Lowest/Best Bidder: I/O Solutions
 1520 Kensington Rd Ste 110
 Oak Brook, IL 60523

PA100568 Wastewater \$350,000.00
 Industrial Gas Manufacturing-Liquid Oxygen
 Lowest/Best Bidder: Matheson
 909 Lake Carolyn Pkwy, Suite 1300
 Irving, TX 75039

PA100542 Wastewater \$2,110,000.00
 Electrical Services
 Lowest/Best Bidder: Nabco Electrical Co
 P.O. Box 9397
 Chattanooga, TN 37412

Solicitation 200700.3 Chattanooga Police Department \$52,256.88
 Fence Upgrade for Chattanooga Police Department
 Confiscation Lot
 Lowest/Best Bidder: River City Fence
 6134 irways Blvd
 Chattanooga, TN 37421

PUR141094 Wastewater Increase of \$1,490.88 for a
 Pallet Racking & Bin Shelving new purchase order total of
 Lowest/Best Bidder: Prestige Sales Comapny, Inc \$89,134.37
 2400 Appling Street
 Chattanooga, TN 37406

Councilwoman Berz moved to approve. Councilman Ledford seconded. The motion carried.

ACTION: ALL PURCHASES APPROVED

RFP Format Recommendation

[View [here](#)]

Ms. Talley recommended the following for approval as a Competitive Sealed Proposal instead of a Competitive Sealed Bid in compliance with City Code 2-554:

DEPARTMENT	SUMMARY	DOCUMENTATION LINK
Finance	Commercial Banking & Depository Services for the City of Chattanooga which cannot perform its own banking services. The Treasurer's Office relies heavily on banking services for daily revenue and disbursement operations.	REQ154343

Vice Chair Hill moved to approve issuing the RFP. Councilman Ledford seconded. The motion carried.

ACTION: APPROVED TO ISSUE THE RFP

Sole Source Purchases

[View [here](#)]

Ms. Talley reported the following sole source purchases:

DATE	DEPT.	SUPPLIER	ITEM DESCRIPTION	EXPLANATION	COST	DOCUMENTS
9/19/24	Mayor's Office	Latitude Advisors	Administration of Birkman Enterprise for assessments and management updates for six (6) months.	The overall objective of implementing the Birkman Enterprise option is to improve communication among internal teams by increasing communication styles, orientation, perspectives, and capabilities.	\$24,000.00	REQ154396
9/13/24	Technology Services	Lucid Software Inc 10355 S. Jordan Gateway #150 South Jordan, UT 84095	Lucid Software Inc is used citywide for organization mapping, workflows and administrative planning.	The City has been using this application for many years and wishes to continue its subscription. Lucid offers the unique module Lucidscale which is a specialized network mapping tool designed internally by the Technology Services Infrastructure team and would be cost prohibitive to have to replicate using any other application.	\$22,971.60	REQ154392

[No Council action was required for this report.]

COMMITTEE REPORTS:

[View [Here](#)]

Affordable Housing Committee
Vice Chair Hill (No report)

Budget and Finance Committee
Councilwoman Berz (No report)

Economic Development Committee
Councilwoman Coonrod (No report)

Education and Innovation Committee
Councilwoman Noel (Not present)

Equity and Community Development Committee
Councilwoman Coonrod (No report)

Legislative Committee
Councilman Smith (Not present)

Planning and Zoning Committee
Councilman Ledford reported:

- The committee will meet next week (October 1).

Parks and Public Works

Councilman Hester reported:

- The committee will meet next week (October 1).

Public Safety Committee

Councilwoman Dotley had no report but did make the following announcements:

- National Night Out will be next Tuesday, October 1, 2024, in most neighborhoods
- The Swearing In Ceremony for Chattanooga's new Chief of Police John Chambers will be at 1:00 p.m. on October 11, 2024, at the Walker Theatre. The public is invited to attend.

RECOGNITION OF PERSONS WISHING TO ADDRESS COUNCIL

Chairman Henderson asked if there was anyone in the Assembly wishing to address the Council. Seeing none, he closed out the public comments portion of the meeting.

ADJOURNMENT

On motion of Councilman Ledford, Chairman Henderson adjourned the meeting of the Chattanooga City Council until next Tuesday, October 1, 2024, at 3:30 p.m.

COUNCIL CHAIR

CLERK OF COUNCIL