

RESOLUTION NO. 31779

A RESOLUTION AUTHORIZING REVISIONS TO THE EMPLOYEE INFORMATION GUIDE (EIG) TO BE EFFECTIVE UPON APPROVAL, REVISIONS INCLUDE: POLICY 1 – PURPOSE AND OBJECTIVE; POLICY 2 – GENERAL POLICIES; POLICY 4 – PERSONNEL-HUMAN RESOURCES RECORDS; POLICY 6 – OUTSIDE EMPLOYMENT; AND POLICY 8 – SEPARATION OF EMPLOYMENT, AND AUTHORIZING FORMATTING AND TABLE OF CONTENTS UPDATES.

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BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATTANOOGA, TENNESSEE, That it is hereby authorizing revisions to the Employee Information Guide (EIG) to be effective upon approval, revisions include: Policy 1 – Purpose and Objective; Policy 2 – General Policies; Policy 4 – Personnel-Human Resources Records; Policy 6 – Outside Employment; and Policy 8 – Separation of Employment, and authorizing formatting and Table of Contents updates.

ADOPTED: September 19, 2023

/mem/Alternate Version