

CITY OF CHATTANOOGA
Classification Specification Title: Camera Specialist

Department: Technology Services

Pay Grade: GS.06

Supervision Received From: Dir of IT Infrastructure

FLSA Status: Non-Exempt

Supervisory Responsibility For:

Established: 12/12/23

**Revision Dates: 4/1/25;
8/27/24**

CLASSIFICATION SUMMARY:

The incumbent in this position will be responsible for all city owned IP cameras to include the configuration and maintenance of the cameras. This position will be responsible for monitoring the cameras via the video management system and will be responsible for all camera related projects. The incumbent will report directly to the Director of IT Infrastructure.

SERIES LEVEL:

The Camera Specialist is a stand-alone position.

ESSENTIAL FUNCTIONS:

(The following duties ARE NOT intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.)

Monitor and assist with all city-wide cameras.

Monitor camera feeds to verify proper functionality in areas with cameras.

Monitor camera dashboard and work with peers and vendors to restore service to cameras.

Process service requests where troubleshooting or assistance is needed to restore service to cameras.

Configure IP cameras.

Conduct routine preventative maintenance on the camera system.

Terminate different forms of industry cabling.

Work directly with vendors and internal teams to determine camera needs for new projects and upgrades including site visits and evaluations.

Maintain cameras throughout the lifespan of the devices (firmware upgrades, lens cleaning, damage assessments).

Work closely with peers to provide support by: reviewing videos, providing footage if requested, inventory reports, and equipment status reports.

Must be able to work independently with limited supervision.

Use a ladder or basket truck to replace or service cameras.

Must meet regular attendance requirements.

Must be able to maintain good interpersonal relationships with staff, co-workers, managers and citizens.

Must accomplish the essential functions of the job, with or without reasonable accommodations, in a timely manner.

Performs other duties as assigned.

MINIMUM QUALIFICATIONS:

Associate's Degree in Electronics, Information Systems, Computer Science or Similar, and two (2) years related experience and training in the installation and maintenance of IP cameras, or any combination of experience, education or training sufficient to perform the essential duties of the job will be considered.

LICENSING AND CERTIFICATIONS:

Genetec certification - desired

Axis certification - desired

Valid driver's license

KNOWLEDGE AND SKILLS:

Continually gain new knowledge, and understand new technologies, by reading and understanding technical publications. Fundamental understanding of basic IP networking and switching. Ability to determine, define and analyze problem definitions, requirements, and propose solutions. Ability to configure, test, and troubleshoot a variety of IP cameras. Ability to work in a team-based environment. Ability to communicate effectively verbally and in writing and to disseminate information as needed to internal and external partners. Ability to perform required mathematical calculations with accuracy. Ability to problem solve and think logically. A self-starter able to work independently or in a team environment. Ability to be a team player who is self-organized, self-disciplined, and eager to constantly improve themselves and team processes for efficiency and progress. Ability to adapt to a changing work environment. Ability to multitask in a fast paced environment. Excellent documentation and organization skills. Strong attention to detail. Skill in operating vehicles and equipment used for this position.

PHYSICAL DEMANDS:

Positions in this class typically require stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, talking, hearing, seeing and repetitive motions.

WORK ENVIRONMENT:

Medium Work: Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects. Incumbents may be subjected to electrical currents. May need to move around multiple locations throughout the City for work-related collaboration.

SPECIAL REQUIREMENTS:

Safety Sensitive: N

Department of Transportation - CDL: N

Child Sensitive: N

The City of Chattanooga, Tennessee is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourage both prospective and current employees to discuss potential accommodations with the employer.