

CITY OF CHATTANOOGA

Classification Specification Title: Carousel Assistant

Department: Parks & Outdoors

Pay Grade: GS.03

**Supervision Received From: Superintendent Downtown
Riverpark**

FLSA Status: Non-Exempt

Established: 5/29/21

Supervisory Responsibility For: None

Revision Dates: 4/1/25;

8/27/24; 10/20/23; 1/11/23

CLASSIFICATION SUMMARY:

Incumbents in this position operate the carousel, issue ride tickets, greet customers, dispense change, and maintain safety of riders.

SERIES LEVEL:

The Carousel Assistant is a stand-alone position.

ESSENTIAL FUNCTIONS:

(The following duties ARE NOT intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.)

Greets customers; issue tickets; handles cash; issues change.

Assists riders to riding positions; assures all riders are seated appropriately prior to beginning the carousel.

Ensures all riders remain seated throughout the ride.

Assists riders exiting the ride as needed.

Tallies the rides issued during the day. Accurately completes the ticket reconciliation form prior to closing. Cleans the facility as needed during the day between rides.

Must meet regular attendance requirements.

Must be able to maintain good interpersonal relationships with staff, co-workers, managers and citizens.

Must accomplish the essential functions of the job, with or without reasonable accommodations, in a timely manner.

Performs other duties as assigned.

DEPARTMENT SPECIFIC DUTIES (if any):

MINIMUM QUALIFICATIONS:

High School diploma or GED and one (1) year of customer service experience or any combination of equivalent experience and education. Must be able to report to work as assigned. Must be flexible for changing seasonal schedules. Position is child sensitive; drug testing will be part of the post offer physical.

LICENSING AND CERTIFICATIONS:

None

KNOWLEDGE AND SKILLS:

Prior experience handling cash as well as providing customer service; Ability to add, calculate and reconcile cash to print out reports.

PHYSICAL DEMANDS:

Positions in this class typically require fingering, talking, hearing, seeing, and repetitive motions.

WORK ENVIRONMENT:

Sedentary Work: Exerting up-to 10 pounds of force occasionally and/or a negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move objects, including the human body. Sedentary work involves sitting most of the time. Jobs are sedentary if walking and standing are required only occasionally and all other sedentary criteria are met. Temperatures may vary from extremely hot in the summer to very cool or cold in the winter. Requires standing: 50 - 75% of the shift. Requires ability to lift 20 - 50 lbs.

SPECIAL REQUIREMENTS:

Safety Sensitive: N

Department of Transportation - CDL: N

Child Sensitive: N

The City of Chattanooga, Tennessee is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourage both prospective and current employees to discuss potential accommodations with the employer.