

# **CITY OF CHATTANOOGA**

## **Classification Specification Title: City Artist**

**Department: Parks and Outdoors**

**Pay Grade: GS.04**

**Supervision Received From: Manager**

**FLSA Status: Non-Exempt**

**Supervisory Responsibility: None**

**Established: 2/21/19**

**Revision Dates: 4/1/25;**

**8/27/24; 10/20/23; 9/4/19**

### **CLASSIFICATION SUMMARY:**

The City Artist program is intended to provide opportunities in city government for early to mid-career artists with a desire to stretch and challenge their artistic practice and work closely with the community. The City Artist will function as an artist-in-residence embedded within a City of Chattanooga department to apply their creative process to City projects and systems. The City Artist program builds on the legacy of Chattanooga as a City of Creators, and it demonstrates the power that every Chattanooga has in shaping the future of our city. Incorporating artists and artistry in a variety of disciplines into city government inspires creative thinking and generates authentic conversations with the community, transforming the way City government responds to the needs of Chattanoogaans. The City Artist will have significant experience in the arts and/or community development and will be able to apply their creative process to various systems and projects within city government. For more information about the City Artist program, participating City departments and potential projects visit:

<https://publicartchattanooga.com/cityartist/>

NOTE: The City Artist is a part-time, temporary position funded for a period of one (1) year with an option for a second year extension.

### **SERIES LEVEL:**

The City Artist is a stand-alone position.

### **ESSENTIAL FUNCTIONS:**

*(The following duties ARE NOT intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.)*

Conduct research to understand the assigned City department's projects, procedures and the community it serves.

Meet regularly with the City Artist Team and assigned department staff. Collaborate with City staff and partners to identify opportunities for creative projects that meet the needs of Chattanooga residents.

Implement creative projects as approved by the department head and if required, the Public Art Commission.

Provide feedback on and recommendations about the City Artist position and program.

Assist with documentation and reporting on the City Artist position and creative projects.

Participate in presentations to the community and community events.

Provide written assessments, recommendations and reports.

Must meet regular attendance requirements.

Must be able to maintain good interpersonal relationships with staff, co-workers, managers and citizens.

Must accomplish the essential functions of the job, with or without reasonable accommodations, in a timely manner.

Performs other duties as assigned.

#### MINIMUM QUALIFICATIONS:

City of Chattanooga employees are required to live in the State of TN. Chattanooga area artists are strongly encouraged to apply. Must possess at least two years of professional artist experience, as well as at least two (2) years of professional experience in a relevant field such as the arts, community development, public administration, urban design, planning, architecture, sociology or anthropology, or any combination of equivalent experience and education. A Bachelor's degree in any of the following areas is preferred: fine arts, performing arts, creative writing, art therapy, art education, public art, community arts; and other arts related disciplines. Fluency in Spanish is a plus.

#### LICENSING AND CERTIFICATIONS:

None

#### KNOWLEDGE AND SKILLS:

Artists should be able to apply their experience and creative process to various systems and projects within city government. Knowledge of issues such as arts and cultural planning, arts and land use planning, creative mapping and data presentation, transportation, sustainability, resiliency, public safety, social equity, or public health may be beneficial. Willingness to participate in municipal processes pertaining to arts and cultural activities in public places; demonstrated interpersonal communication and public presentation skills, collaborative and self-motivated. Ability to work effectively with socio-economically diverse communities.

#### PHYSICAL DEMANDS:

Positions in this class typically require: climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, feeling, talking, hearing, seeing and repetitive motions.

#### WORK ENVIRONMENT:

Sedentary Work: Exerting up to 10 pounds of force occasionally and/or a negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move objects, including the

human body. Sedentary work involves sitting most of the time. Jobs are sedentary if walking and standing are required only occasionally and all other sedentary criteria are met.

**SPECIAL REQUIREMENTS:**

Safety Sensitive: N

Department of Transportation – CDL: N

Child Sensitive: N

The City of Chattanooga, Tennessee is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourage both prospective and current employees to discuss potential accommodations with the employer.