

CITY OF CHATTANOOGA

Classification Specification Title: Fire Equipment Specialist

Department: Fire

Pay Grade: GS.06

Supervision Received From: General Supervisor

FLSA Status: Non-Exempt

Supervisory Responsibility For: None

Established: 6/29/07

Revision Dates: 4/2/25;

10/20/23; 1/11/23

CLASSIFICATION SUMMARY:

Incumbents in this classification are responsible for performing activities related to coordinating service/maintenance of self-contained breathing apparatus (SCBA); maintaining inventory levels of department equipment/supplies, delivering supplies to fire stations, and providing assistance/support within the department. Work is performed with moderate supervision.

SERIES LEVEL: The Fire Equipment Specialist is a stand-alone position

ESSENTIAL FUNCTIONS:

(The following duties ARE NOT intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.)

Inspects equipment to evaluate wear and obsolescence for defective parts and determines if they warrant replacement.

Troubleshoots, repairs and rebuilds SCBA, oxygen regulators, lateral suction units and Cardiopulmonary Resuscitation (CPR) machines.

Maintains and disseminates protective clothing and uniforms to applicable fire stations.

Prepares and maintains records of equipment maintenance and repairs.

Monitors and maintains departmental equipment and supply inventories; procures replacement supplies, and equipment when appropriate.

Delivers supplies and equipment to fire stations throughout the City.

Implements procedures to improve operations, decrease turnaround times, streamline work processes, and work cooperatively and jointly to provide seamless customer service.

Must meet regular attendance requirements.

Must be able to maintain good interpersonal relationships with staff, co-workers, managers and citizens.

Must accomplish the essential functions of the job, with or without reasonable accommodations, in a timely manner.

Performs other duties as assigned.

DEPARTMENT SPECIFIC DUTIES (if any):

MINIMUM QUALIFICATIONS:

High School Diploma or GED and a Vocational/Technical Degree with training emphasis in operation/maintenance of self-contained breathing apparatus, and three (3) years experience with self-contained breathing apparatus maintenance and inventory control, or any combination of equivalent experience and education.

LICENSING AND CERTIFICATIONS:

Class A or B Driver License, with X Endorsement. Mine Safety Appliance (MSA) Regulator Repair Personnel (Level 3) Certification.

SUPPLEMENTAL INFORMATION:

Knowledge of firefighting equipment and apparatus cleaning and maintenance principles and techniques; occupational hazards and safety precautions; inventory maintenance principles and customer service principles.

Skill in caring for and maintaining SCBAs and other applicable firefighting equipment; preparing and maintaining a variety of records; monitoring and maintaining appropriate inventory levels; providing customer service and communication, interpersonal skills as applied to interaction with coworkers, supervisor, and the general public, sufficient to exchange or convey information and to receive work direction.

PHYSICAL DEMANDS: Positions in this class typically require stooping, crouching, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, feeling, talking, hearing and seeing.

WORK ENVIRONMENT: Heavy Work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of forces constantly to move objects.

SPECIAL REQUIREMENTS:

Safety Sensitive: N

Department of Transportation - CDL: Y

Child Sensitive: N

The City of Chattanooga, Tennessee is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourage both prospective and current employees to discuss potential accommodations with the employer.