



Classification Specification Title: Household Hazardous Waste Technician

Department	Public Works	Grade: GS.05
Supervision Received	General Supervisor	FLSA Status: Non-Exempt
Supervisory Responsibility	None	Established: Jun 11, 2019 Revision: Mar 24, 2026

CLASSIFICATION SUMMARY:

The incumbent in this position is responsible for collecting household hazardous materials from customers, as well as packing and/or transporting these materials to the waste facility. Work is performed under moderate supervision.

SERIES LEVEL: The Household Hazardous Waste Technician is a grant-funded, stand-alone position.

ESSENTIAL FUNCTIONS: *(The following duties ARE NOT intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.)*

Inspects, accepts, identifies, separates, and processes household hazardous waste materials for recycling or disposal, prepares, packages, and transports household hazardous items for shipment, and packages and stores hazardous materials on site (i.e., placing items in drums or boxes).

Performs general facility maintenance and site clean-up at the household hazardous waste facility.

Obtains information from residents prior to removing hazardous material from customer vehicles.

Maintains records on customers and materials in addition to compiling and maintaining inventory.

Prepares or completes various forms, reports, correspondence, or other documents. Receives various forms, reports, correspondence, receipts, invoices, packing slips, manuals, or other documentation; reviews, completes, processes, forwards, or retains as appropriate.

Works as a scale operator.

Operates vehicles such as bobcats, front-end loaders, and forklifts. Assists with loading, assembling, and repairing trash cans at the container pad.

Overtime is required to perform the essential functions of the Solid Waste Department.

Helps with trash can audits.

Communicates via telephone and/or two-way radio; provides information; takes and relays messages; responds to requests for service or assistance.

Communicates with supervisor, employees, other departments, the public, and other individuals as needed to coordinate work activities, review the status of work, exchange information, or resolve problems.

Must meet regular attendance requirements.

Must be able to maintain good interpersonal relationships with staff, co-workers, managers, and citizens.

Must accomplish the essential functions of the job, with or without reasonable accommodations, in a timely manner.

Performs other duties as assigned.

DEPARTMENT SPECIFIC DUTIES (if any):

None

MINIMUM QUALIFICATIONS:

High School Diploma or GED, supplemented by two (2) years of work experience handling hazardous materials preferred; or any combination of equivalent experience and education. Customer service experience preferred.

LICENSING AND CERTIFICATIONS:

Valid Driver's License

Must be able to obtain HAZWOPER certification within the first six (6) months of employment.

Certification in forklift operation preferred.

KNOWLEDGE AND SKILLS:

Basic knowledge of chemical compounds and chemical reactions. Basic knowledge of state and federal hazardous waste regulations. Basic knowledge of the Tennessee Department of Environmental Control (TDEC) relating to packaging, shipment, and disposal of household hazardous materials. Ability to safely package and store hazardous material. Ability to work flexible hours and weekends, to work in a variety of weather conditions, and to work independently.

PHYSICAL DEMANDS:

Positions in this class typically require: climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, feeling, talking, hearing, seeing, and repetitive motions.

WORK ENVIRONMENT:

Medium Work: Exerting up to 50 pounds of force occasionally and/or up to 20 pounds of force frequently and/or up to 10 pounds of force constantly to move objects. Incumbents may be subjected to moving mechanical parts, electrical currents, vibrations, fumes, odors, dusts, gases, poor ventilation, chemicals, oils, extreme temperatures, inadequate lighting, work space restrictions,

intense noises, and travel.

SPECIAL REQUIREMENTS:

Safety Sensitive: YES ▾ Child Sensitive: NO ▾ Dept of Transportation (CDL): NO ▾

The City of Chattanooga, Tennessee, is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourage both prospective and current employees to discuss potential accommodations with the employer.

Revision History: 4/02/25; 10/20/23; 12/08/22