

**CITY OF CHATTANOOGA**  
**Classification Specification Title: Lifeguard 1**

**Department: Parks and Outdoors**

**Pay Grade: GS.03**

**Supervision Received From: Aquatics Program Manager**

**FLSA Status: Non-Exempt**

**Supervisory Responsibility For: None**

**Established: 6/29/07**

**Revision Dates: 4/2/25;**

**10/20/23; 6/26/23**

**CLASSIFICATION SUMMARY:**

Supervise the pool facilities with priority given to the safety of patrons. Have the appropriate knowledge and skills necessary to help prevent and respond to emergencies, complete reports and required maintenance. Must be comfortable working independently with minimal supervision.

**SERIES LEVEL:** This is the first position in a three part series.

**ESSENTIAL FUNCTIONS:**

*(The following duties ARE NOT intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.)*

Participate in pre-season training and orientations. Attend staff meetings (as assigned). Complete a minimum of four hours of inservice training every month.

Be familiar with the aquatic division policies and procedures manual. Knows, understands, and consistently applies safety rules, policies and guidelines for the pool and aquatic area.

Must have a thorough understanding of all EAP (emergency action plans) for all incidents in pools such as missing swimmer, active shooter, fight, weather and drowning emergency.

Maintain or improve your current level of swimming fitness. Must be able to meet the certification requirement and demonstrate lifeguard skills at any time during employment. Failure to do so will result in reduced hours until skills have been passed (as needed).

Supervise pool patrons while in and out of the water, Maintains active surveillance of the pool area.

Evaluates potentially dangerous situations, responds to all emergencies immediately, performs the appropriate required rescue for the situation and provides proper first aid as needed (daily).

Complete reports as necessary-all rescues must be documented and recorded on the rescue map. Communicates any problems and/or concerns to supervisor staff on hand.

Maintenance and cleaning of pool area: i.e. hosing of locker areas, deck, hallways, empty trash, pick up trash, as outlined on daily maintenance log. Report facility maintenance needs to the

supervisor (daily). Examines the playing surface before every game to ensure safe playing conditions; use appropriate signals and mechanics; report unsafe conditions to the supervisor (daily). Inspects sporting equipment and/or examines participants in order to ensure compliance with event and safety regulations.

Pick up the deck after programs and keep the pool area free of clutter and debris, break down the activity area and put equipment up at the end of games if needed.

Work non-standard hours and substitute as needed (frequently).

Establish and maintain effective relations with patrons and fellow employees. Maintain a high level of sportsmanship, and penalize unsporting behavior (daily).

Be familiar with pool programs and schedules and answer all inquiries by the public requested (daily). Communicate with other sporting officials, coaches, facility managers, subordinates or the public by telephone, in written form, e-mail, or in person in order to provide information, coordinate activities and discuss problems.

Must meet regular attendance requirements.

Must be able to maintain good interpersonal relationships with staff, co-workers, managers and citizens.

Must accomplish the essential functions of the job, with or without reasonable accommodations, in a timely manner.

Performs other duties as assigned.

#### DEPARTMENT SPECIFIC DUTIES (if any):

**MINIMUM QUALIFICATIONS:** Must be at least 15 years old. Possess effective written and verbal communication skills and the ability to understand and follow through with directions.

**LICENSING AND CERTIFICATIONS:** The incumbent must have a current American Red Cross, YMCA, or Ellis current lifeguard certification, enrolled in a class or the ability to obtain a valid lifeguard certification prior to the employee employment start date.

Boy Scouts of America lifeguard certification will not be accepted.

#### SUPPLEMENTAL INFORMATION:

Ability to read and comprehend written material. Ability to write. Ability to listen and apply information and instructions. Ability to understand mathematical concepts and to include basic math. Ability to see possible dangerous situations and quickly respond to those situations. Ability to operate pool cleaning equipment, test kits, use rescue equipment.

**MACHINES/TOOLS/EQUIPMENT:** Vacuum pumps, hand tools, cleaning equipment, rescue equipment, spine-board, lane ropes, first aid kit, instructional equipment, handicap chair lift.

#### PHYSICAL DEMANDS:

Positions in this class typically require sight, hearing, speech, walking, stooping/bending, standing, sitting, reaching, coordination, manual dexterity, climbing, mental alertness. Sight—seeing well enough to locate possible hazards in and around the pool. Hearing—hear well enough to determine sounds of distress. Speech—speak well enough in a loud voice to communicate hazards and dangerous conditions to others, communicate with patrons. Walking—frequently walking around the pool area. Stooping and bending—frequently during maintenance duties and instructing swim lessons. Stand/sit—frequently sitting or standing to supervise pools and facilities. Reaching—frequently when using rescue techniques. Coordination—frequently to swim and perform water rescue techniques. Manual dexterity—frequently performing routine maintenance and filling out records and forms. Climbing—frequently being able to climb pool ladders, entering and exiting pool and lifeguard stands. Mental alertness—frequently observing/scanning the pool area while sitting or standing for extended periods of time. Swimming proficiency—must be able to swim the lifeguard prerequisite swim at all times.

#### WORK ENVIRONMENT:

Medium Work: Exerting up to 50 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects. Inside/Outside work Cold/heat: humid air, temperature 87-98 degrees. Noise/vibration: exposed to excessive noise of swimmers, machinery. Hazards: moderate exposure to pool chemicals and blood borne pathogens. Cold/heat (wet/dry): adverse weather conditions possible, long exposure to sun. Noise/vibration: exposed to excessive noise.

#### SPECIAL REQUIREMENTS:

Safety Sensitive: Y

Department of Transportation - CDL: N

Child Sensitive: Y

The City of Chattanooga, Tennessee is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourage both prospective and current employees to discuss potential accommodations with the employer.