

**CITY OF CHATTANOOGA**  
**Classification Specification Title: Lifeguard 2**

**Department: Parks and Outdoors**

**Pay Grade: GS.04**

**Supervision Received From: Aquatics Program Manager**

**FLSA Status: Non-Exempt**

**Supervisory Responsibility For: None**

**Established: 6/29/07**

**Revision Dates: 4/2/25;**

**11/17/23; 5/1/23**

**CLASSIFICATION SUMMARY:**

Supervise the pool facilities with priority given to the safety of patrons. Enforce water safety rules, rescue persons in distress, perform first aid and CPR as needed, complete reports and required maintenance. Must be comfortable working independently with minimal supervision.

**SERIES LEVEL:** This is the second position in a three part series.

**ESSENTIAL FUNCTIONS:**

*(The following duties ARE NOT intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.)*

Participate in pre-season training and orientations, and attend staff meetings. Complete a minimum of four (4) hours of inservice training every month.

Be familiar with the aquatic division policies and procedures manual (annually). Recognizes, understands, and consistently applies safety rules, policies and guidelines for the pool and aquatic area.

Must have a thorough understanding of all EAP (Emergency Action Plans) for all incidents in pools such as missing swimmer, active shooter, fight, weather, and drowning emergency.

Maintain or improve your current level of swimming fitness.

Must be able to meet the certification requirement and demonstrate the lifeguard skills at any time during employment.

Supervise pool patrons while in or around the pool areas.

Maintains active surveillance of the pool area.

Evaluate potentially dangerous situations and if necessary, responds to all emergencies immediately, performs the appropriate required rescue for the situation and provides proper first aid as needed.

Complete required reports as necessary for adequate tracking within the pool areas. Rescues must be documented and recorded on the rescue map within the designated areas.

Communicate any problems and/or concerns to supervisory staff on hand.

Trains lower level staff on essential functions and performs job shadowing.

Substitutes for Lifeguard 3 when unavailable to perform the required duties.

Maintenance and cleaning of pool area: i.e. hosing of locker areas, deck, hallways, empty trash, pick up trash, as outlined on daily maintenance log.

Examines the playing surface before every game to ensure safe playing conditions; use appropriate signals and mechanics; Report unsafe conditions to supervisor. Inspects sporting equipment and/or examines participants in order to ensure compliance with event and safety regulations.

Report facility maintenance needs to be supervised as necessary.

Complete facility safety checks, opening and closing duties, report unsafe conditions and take action to correct conditions. Complete the breakdown activity process for assigned areas and put equipment up at the end of games if needed.

Assist with swim lessons as necessary.

Administer group orientations and swim tests.

Perform secondary duties when not on duty such as water clarity tests, daily reports, assist front desk, addition of chemicals, and collecting fees for programs, as necessary.

Ability to safely operate pool vacuum systems.

Establish and maintain effective relations with patrons and fellow employees.

Maintains a high level of sportsmanship, and penalizes unsporting behavior.

Be familiar with pool programs and schedules and answer all inquiries by the public requested.

Communicates with other sporting officials, coaches, facility managers, subordinates or the public by telephone, in written form, e-mail, or in person in order to provide information, coordinate activities and discuss problems.

Work non-standard hours and substitute as needed.

Ability to open and close aquatic facilities independently in accordance with established policies and procedures.

Must be able to work under little or no supervision.

Must meet regular attendance requirements.

Must be able to maintain good interpersonal relationships with staff, co-workers, managers and citizens.

Must accomplish the essential functions of the job, with or without reasonable accommodations, in a timely manner.

Performs other duties as assigned.

DEPARTMENT SPECIFIC DUTIES (if any):

MINIMUM QUALIFICATIONS: One (1) year of previous lifeguard experience is required and must be at least 16 years old. Possess effective written and verbal communication skills and the ability to understand and follow through with directions.

LICENSING AND CERTIFICATIONS: The incumbent must have a current American Red Cross, YMCA, or Ellis current lifeguard certification, enrolled in a class or the ability to obtain a valid lifeguard certification.

Boy Scouts of America lifeguard certification will not be accepted.

SUPPLEMENTAL INFORMATION:

Ability to read and comprehend written material. Ability to write. Ability to listen and apply information and instructions. Ability to understand mathematical concepts and to include basic math. Ability to see possible dangerous situations and quickly respond to those situations. Ability to operate pool cleaning equipment, test kits, use rescue equipment.

MACHINES/TOOLS/EQUIPMENT: Pool pumps, vacuum pumps, hand tools, cleaning equipment, rescue equipment, spine board, lane ropes, first aid kit, instructional equipment, handicap chair lift.

PHYSICAL DEMANDS: Positions in this class typically require sight, hearing, speech, walking, stooping/bending, standing, sitting, reaching, coordination, manual dexterity, climbing, mental alertness. Sight—seeing well enough to locate possible hazards in and around the pool. Hearing—hear well enough to determine sounds of distress. Speech—speak well enough in a loud voice to communicate hazards and dangerous conditions to others. Walking—frequently walking around the pool area. Stooping and bending—frequently during maintenance duties and instructing swim lessons. Stand/sit—frequently sitting or standing to supervise pool and facilities. Reaching—frequently when using rescue techniques. Coordination—frequently to swim and perform water rescue techniques. Manual dexterity—frequently performing routine maintenance and filling out records and forms. Climbing—frequently being able to climb pool ladders, entering and exiting pool and lifeguard stands. Mental alertness—frequently observing/scanning the pool area while sitting or standing for extended periods of time. Swimming—must be able to pass the prerequisite swim skills at any time during your employment.

WORK ENVIRONMENT: Medium Work: Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects. Inside work: Cold/heat: humid air, temperature 87-98 degrees. Noise/vibration: exposed to excessive noise of swimmers, machinery. Hazards: moderate exposure to pool chemicals and blood borne pathogens. Hazards: moderate exposure to pool chemicals and blood borne pathogens. Outside work: Cold/heat (wet/dry): adverse weather conditions possible, long exposure to sun. Noise/vibration: exposed to excessive noise. Hazards: moderate exposure to pool chemicals, and blood borne pathogens.

**SPECIAL REQUIREMENTS:**

Safety Sensitive: Y

Department of Transportation - CDL: N

Child Sensitive: Y

*This position requires a pre-employment background check, drug screening, and lift test.*

The City of Chattanooga, Tennessee is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourage both prospective and current employees to discuss potential accommodations with the employer.