

# Chattanooga Historic Zoning Commission

## Meeting Minutes

March 16, 2023

The duly advertised meeting of the Chattanooga Historic Zoning Commission was held on March 16<sup>th</sup>, 2023 at 9:30 A.M. in conference room 1A of the Development Resource Center . Chair Skip Pond called the meeting to order. Stephanie Mikos (called the roll and swore in all those who would be addressing the Commission. Skip Pond explained the rules of procedures an announced that the meeting is being recorded.

**Members Present:** Matt McDonald, Skip Pond, Dana Moody, Clif McCormick, Piper Stromatt, Nathan Bird, Todd Morgan

**Members Absent:** Leanne Kinney, John Brennan

**Staff Members Present:** Historic Preservation Planner Melissa Mortimer, Permit Clerk Stephanie Mikos, Permit Clerk Tara Little, City Attorney Valarie Malueg

**Applicants Present:** C. Denise Shaw, Mary Claire Primos, Brian Owens

**Approval of Minutes:** Clif McCormick made a motion to approve the February 2023 meeting minutes. Dana Moody second the motion. All in favor, the motion carried.

**Skip Pond explained the rules and procedures.**

**Old Business:**

There was no old business.

**New Business:**

- **February Staff Reviews**

**Melissa Mortimer presented the staff reviews for February to the Commission:**

1. **HZ-23-13: 927 Vine St** – Replacement of side door
2. **HZ-23-14: 4620 St. Elmo Ave** – Site elements, Fence parking
3. **HZ-23-15: 950 Vine St** – Roof replacement
4. **HZ-23-16: 4213 Tennessee Ave.** – Renewal of HZ-22-11
5. **HZ-23-18: 4613 Tennessee Ave.** – In-kind wall and window repairs

6. HZ-23-20: 1385 W 54<sup>th</sup> St - Sidewalk installation
7. HZ-23-21: 4614 St. Elmo Ave - Retaining Walls
8. HZ-23-22: 4703 Florida Ave – 4' Wood picket fence in rear yard

Case #HZ-23-23 – 108 Everett Street – Complete Restoration

**Project Description:**

The Applicant C. Denise Shaw has applied for the following.

- Major Rehab to condemned historic home.

**Comments from the community:**

Denise Shaw spoke about the project and explained in further detail to the Commission

**Discussion:** A discussion was had between the commission members and applicant. Piper Stromatt made a motion to approve Case HZ-23-23 108 Everett Street, as submitted pursuant to the Chattanooga City Code, Chapter 10, Article 2, Section 10-15e and pursuant to the Saint Elmo Design Guidelines, approval subject to any and all conditions. Todd Morgan seconded the motion. All in favor, the motion carried to approve.

**There were conditions noted for approval:**

1. Replace board and batten material with horizontal lap siding on bay.
2. Front steps to remain at original location.
3. French doors to be replaced with ½ lite French doors.

Case #HZ-23-24 – 1715 W 57<sup>th</sup> Street- Rear Addition

**Project Description:**

The Applicant Mary Claire Primos and Brian Owens, the designer, has applied for the following.

- Rear addition

**Comments from the community**

Mary Claire Primos and Brian Owens spoke about the project and explained in further detail to the Commission.

**Discussion:** A discussion was had between the commission members and applicant. Clif McCormick makes motion to defer the case HZ-23-24 1715 W 57<sup>th</sup> Street to the next meeting. Todd Morgan seconds the motion to defer. All in favor, the motion carried.

The case of HZ-23-24 1715 W 57<sup>th</sup> Street has been deferred to April 20<sup>th</sup>, 2023.

**OTHER BUSINESS:**

**There was no other business to be discussed.**

**NEXT MEETING DATE:** April 20<sup>th</sup>, 2023 (Application deadline: March 17<sup>th</sup>, 2023, at 4:00 P.M.)

Skip Pond made motion to adjourn. Piper Stromatt seconded the motion. All in favor motion carried.

Meeting was adjourned at 10:36 A.M.

  
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Skip Pond, Chair

4/20/2023  
Date

  
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Stephanie Mikos, Secretary

4/20/23  
Date