



Chattanooga City Council
City of Chattanooga, Tennessee
John P. Franklin, Sr. City Council Building

COUNCIL MEETING MINUTES

October 21, 2025
3:30 PM

CALL TO ORDER

Council Vice Chair Marvene Noel called the business meeting to order at 3:30 p.m. A quorum was present that also included Councilpersons Chip Henderson, Cody Harvey, Dennis Clark, Jenni Berz, Raquetta Dotley, and Ron Elliott. Council Chairwoman Jenny Hill and Councilperson Jeff Davis were not in attendance of this meeting.

[Editor's Note: This was a recessed meeting and live streamed on YouTube. View [here](#) prior to the recess and [here](#) after the recess.]

OTHER PARTICIPANTS

Mayor's Office: Kevin Roig, Chief of Staff; Darrin Ledford, Deputy Chief of Staff; Mande Green, Chief Operating Officer; Charita Allen, Senior Advisor for Economic & Workforce Development; and Chris Anderson, Senior Advisor for Legislative Initiatives

Office of City Attorney: Phil Noblett, City Attorney

Technology Services: Jerele Neeld, Chief Information Technology Officer

Early Learning: Marsha Drake, Deputy Administrator

Purchasing: Debbie Talley, Chief Procurement Officer

Council Office: Melissa Bardoner, Council Support Specialist, and Nicole Gwyn, Clerk to Council

UTC: Dr. Chris Acuff, UC Foundation Associate Professor of Public Administration & Principal of Empirical Insights LLC

PLEDGE OF ALLEGIANCE

Councilman Harvey led the Assembly in the Pledge of Allegiance and gave an invocation.

SPECIAL PRESENTATION

Vice Chair Noel recognized Councilwoman Dotley's birthday and Councilman Clark presented her with a cake.

APPROVAL OF LAST MINUTES

On motion of Councilman Elliott and seconded by Councilwoman Dotley, the minutes of the last meeting (October 14, 2025) were approved as published.

DISCUSSION AGENDA

ORDINANCES – FIRST READING:

Agenda Item VIII(a) – Office of the City Attorney (Relative to amending Billing & Charges for District Wreckers)

Councilman Elliott requested additional information regarding this item; Attorney Noblett and Mr. Anderson responded [view [here](#)]. Upon no further comments or questions, the issue was closed.

[Councilwoman Berz stepped out briefly during discussion of the above item.]

PURCHASING QUESTIONS:

Recommended New Purchases:

- **REQ171799 – Technology Services (Gartner Consulting for IT Research & Advisory)**
 - Councilman Elliott requested clarification regarding this item; Mr. Neeld responded [view [here](#)].

NEXT WEEK’S PROPOSED AGENDA (October 28, 2025):

Agenda Item 9(b) – Economic Development (Resolution regarding a second amendment to the Economic Impact Plan for North River Commerce Center & North Access Road)

Councilman Clark requested clarification regarding this item; Ms. Allen responded [view [here](#)]. Upon no further comments or questions, the issue was closed.

Agenda Item 9(c) – Human Resources (Resolution authorizing revisions to the EIG Policy for Compensation & On-Call Pay)

Councilman Elliott requested clarification regarding this item; Ms. Green responded [view [here](#)]. Upon no further comments or questions, the issue was closed.

FUTURE CONSIDERATIONS:

Item 1(a) – Economic Development (Resolution relative to the lease of space for continued operation of the Avondale Head Start / Early Head Start Program at 2302 Ocoee Street)

Councilman Elliott requested additional information about this item; Ms. Drake responded [view [here](#)]. Upon no further questions or comments, the issue was closed.

Item 9(a) – Office of the City Attorney (Resolution relative to the deannexation of 8883 Old Lee Hwy, for the tenant, Chick-Fil-A Restaurant)

Councilman Henderson requested clarification and additional information regarding this item; Attorney Noblett, Councilwoman Berz, and Mr. Ledford responded [view [here](#)]. Upon no further comments or questions, the issue was closed.

Item 10(b)(iv) – Public Works (Resolution relative to Agreement with Norfolk Southern Railway regarding at-grade crossings & communities at 702, 706, & 710 Manufacturers Rd.)
Councilman Elliott requested clarification and additional information regarding this item; Mr. Ledford and Attorney Noblett responded [view [here](#)]. Upon no further comments or questions, the issue was closed.

BUDGET & FINANCE COMMITTEE

PROCEDURAL NOTE: Vice Chair Noel yielded control of the meeting to Councilwoman Dotley for the Budget & Finance Committee. [View the committee [here](#).]

CALL TO ORDER: Councilwoman Dotley, Committee Chair, called the Budget & Finance Committee to order at 3:49 p.m., with a quorum of seven Councilpersons present. Council Chairwoman Hill and Councilperson Davis were not in attendance of this meeting.

MINUTE APPROVAL: On motion of Councilman Elliott and seconded by Councilman Harvey, the minutes of the last Budget & Finance Committee meeting (May 6, 2025) were approved as published.

RESEARCH INITIATIVE PROPOSAL:

Budget Projections and Fiscal Health Assessment for the City of Chattanooga

Councilwoman Dotley made introductory remarks and briefly went over some explanatory [slides](#) before inviting Dr. Acuff up to speak more in depth about the proposal & accompanying slides. Following Dr. Acuff's speech, Councilwoman Dotley and Councilman Henderson also offered additional justification and background information for the project. The proposal introduction and ensuing remarks may be viewed [here](#) in their entirety.

Afterwards, the floor was opened for questions and comments from the Council. Dr. Acuff and Councilwoman Dotley were briefly joined by Councilman Henderson and Mr. Roig (Mayor's Office) as the main responders to the questions, which may be viewed [here](#).

[Councilman Harvey stepped out briefly during the Q&A session for this item.]

At the conclusion, Council requested to defer voting on this item for one week [until October 28, 2025]; Councilwoman Dotley affirmed.

Upon no further comments or questions, the issue was closed.

MEETING RECESS

Councilwoman Dotley adjourned the Budget & Finance Committee at 4:33 p.m. and recessed the business meeting until 5:00 p.m.

MEETING RECONVENED

Vice Chair Noel reconvened the meeting at 5:00 p.m. A quorum of seven was present that also included Councilmembers Henderson, Harvey, Clark, Berz, Dotley, and Elliott. Councilpersons Hill and Davis were not present. Attorney Noblett and Ms. Gwyn were also present.

ORDER OF BUSINESS

ORDINANCES – FINAL READING:

MR-2025-0114

Frank May

District No. 1

On motion of Councilman Henderson and seconded by Councilman Elliott,

ORDINANCE #14284

AN ORDINANCE CLOSING AND ABANDONING A PORTION OF THE UNOPENED RIGHT-OF-WAY IN PART OF THE UNIT BLOCK OF ROSE CIRCLE, AS DETAILED ON THE ATTACHED MAPS, SUBJECT TO CERTAIN CONDITIONS.

The motion carried.

ACTION: APPROVED

PROCEDURAL NOTE: With no objection from the Council, Vice Chair Noel instructed the Clerk to group and read the following two ordinances for one Council vote.

MR-2025-0113

Mike S. Kirk (Hamilton County); Michael B. Hutcherson, P.E.,

March Adams & Associates

District No. 8

ORDINANCE #14285

AN ORDINANCE CLOSING AND ABANDONING A SANITARY SEWER EASEMENT IN THE 1600 BLOCK OF EAST 3RD STREET, BEGINNING AT MH #S146G020 THENCE SOUTHEASTWARDLY TWO HUNDRED NINETY POINT THREE (290.3') FEET TO MH #S146G024, FOR A TOTAL OF TWO HUNDRED NINETY POINT THREE (290.3') LINEAR FEET, TAX MAP NO. 146G-H-001, AS DETAILED ON THE ATTACHED MAPS, SUBJECT TO CERTAIN CONDITIONS.

MR-2025-0131
University of Tennessee at Chattanooga;
Ray Boaz, DH&W Architects
Planning Commission Version
District No. 8

ORDINANCE #14286

AN ORDINANCE CLOSING AND ABANDONING A SANITARY SEWER EASEMENT IN THE 600 BLOCK OF VINE STREET, BEGINNING AT MH #S145D902 THENCE SOUTHEASTWARDLY FOUR HUNDRED SEVENTY-FIVE (475') FEET TO MH #S145D823, FOR A TOTAL OF FOUR HUNDRED SEVENTY-FIVE (475') LINEAR FEET, TAX MAP NO. 146A-B-001, AS DETAILED ON THE ATTACHED MAPS, SUBJECT TO CERTAIN CONDITIONS.

Councilman Elliott moved to approve both ordinances. Councilman Harvey seconded. The motion carried.

ACTION: ORDINANCES 14285 & 14286 APPROVED

2025-0140
Magnolia Gardens Homeowners Association
Planning Commission Version
District No. 4

On motion of Councilman Harvey and seconded by Councilman Elliott,

ORDINANCE #14287

AN ORDINANCE TO AMEND CHATTANOOGA CITY CODE, PART II, CHAPTER 38, ZONING ORDINANCE, SO AS TO LIFT CONDITIONS FROM ORDINANCE NO. 11615 OF PREVIOUS CASE NO. 2004-0154 FROM PROPERTIES LOCATED IN THE 7500 THROUGH 7600 BLOCK OF MAGNOLIA LEAF LANE.

The motion carried.

ACTION: APPROVED

2025-0135
Jack McAfee c/o Chattanooga Metropolitan Airport
Planning Commission Version
District Nos. 5 & 6

On motion of Councilwoman Berz and seconded by Councilwoman Dotley,

ORDINANCE #14288

AN ORDINANCE TO AMEND CHATTANOOGA CITY CODE, PART II, CHAPTER 38, ZONING ORDINANCE, SO AS TO REZONE PART OF A PROPERTY LOCATED AT 5749 LOVELL FIELD LOOP, FROM I-H INDUSTRIAL HEAVY ZONE TO OS OPEN SPACE ZONE.

The motion carried.

ACTION: APPROVED

2025-0132
Jay Floyd c/o Ragan Smith Associates
Planning Commission Version
District No. 6

On motion of Councilwoman Berz and seconded by Councilman Elliott,

ORDINANCE #14290

AN ORDINANCE TO AMEND CHATTANOOGA CITY CODE, PART II, CHAPTER 38, ZONING ORDINANCE, SO AS TO REZONE PROPERTY LOCATED AT 7406 TYNER ROAD, FROM RN-2 RESIDENTIAL NEIGHBORHOOD ZONE TO C-C COMMERCIAL CORRIDOR ZONE, SUBJECT TO CERTAIN CONDITIONS.

The motion carried.

ACTION: APPROVED

On motion of Councilman Clark and seconded by Councilwoman Dotley,

ORDINANCE #14292

AN ORDINANCE TO AMEND CHATTANOOGA CITY CODE, PART II, CHAPTER 38, THE CHATTANOOGA ZONING ORDINANCE AS ADOPTED BY ORDINANCE NO. 14137 ON JULY 23, 2024, TO AMEND ARTICLE XVII, SHORT TERM VACATION RENTALS, BY AMENDING THE SHORT TERM VACATION RENTAL OVERLAY DISTRICT MAP AND BOUNDARIES TO INCLUDE AN ADDITIONAL AREA WITHIN CITY COUNCIL DISTRICT 5.

The motion carried.

ACTION: APPROVED

On motion of Councilwoman Dotley and seconded by Councilman Elliott,

ORDINANCE #14291

AN ORDINANCE TO AMEND CHATTANOOGA CITY CODE, PART II, CHAPTER 38, THE CHATTANOOGA ZONING ORDINANCE AS ADOPTED BY ORDINANCE NO. 14137 ON JULY 23, 2024, TO ADD CLARITY ON ADDITIONS IN THE FORM-BASED CODE AND REFINE MINIMUM PLANTING REQUIREMENTS FOR BUFFER YARDS.

The motion carried.

ACTION: APPROVED

ORDINANCES – FIRST READING:

On motion of Councilwoman Dotley and seconded by Councilman Elliott,

ORDINANCE #14289

AN ORDINANCE AMENDING CHATTANOOGA CITY CODE, PART II, CHAPTER 35, SECTION 35-160, BILLING AND CHARGES FOR DISTRICT WRECKERS.

The motion carried.

ACTION: PASSED ON FIRST READING

RESOLUTIONS:

PROCEDURAL NOTE: With no objection from the Council, Vice Chair Noel instructed the Clerk to group and read the following three resolutions for one Council vote.

RESOLUTION #32675

A RESOLUTION CONFIRMING MAYOR KELLY’S REAPPOINTMENT OF SARAH BROGDON TO THE FORM-BASED CODE COMMITTEE, FOR A TERM BEGINNING ON SEPTEMBER 1, 2025, AND ENDING ON AUGUST 31, 2028.

RESOLUTION #32676

A RESOLUTION CONFIRMING MAYOR KELLY’S APPOINTMENT OF JAVIER PERALTA-RAMOS TO THE FORM-BASED CODE COMMITTEE, FOR A TERM BEGINNING ON OCTOBER 22, 2025, AND ENDING ON OCTOBER 21, 2028.

RESOLUTION #32677

A RESOLUTION CONFIRMING MAYOR KELLY’S APPOINTMENT OF LINDSAY WILLKE TO THE FORM-BASED CODE COMMITTEE, FOR A TERM BEGINNING ON OCTOBER 22, 2025, AND ENDING ON OCTOBER 21, 2028.

Councilwoman Dotley moved to approve all three resolutions. Councilman Harvey seconded. The motion carried.

ACTION: RESOLUTIONS 32675 - 32677 ADOPTED

On motion of Councilwoman Dotley and seconded by Councilman Harvey

RESOLUTION #32678

A RESOLUTION AMENDING RESOLUTION NO. 28466 ADOPTING A REVISED RECORD AND INFORMATION MANAGEMENT POLICY AND REVISED RECORDS RETENTION SCHEDULE FOR THE CITY OF CHATTANOOGA.

The motion carried.

ACTION: ADOPTED

On motion of Councilman Elliott and seconded by Councilwoman Dotley,

RESOLUTION #32679

A RESOLUTION AUTHORIZING THE REASSIGNMENT OF EXISTING CONTRACTS FROM NCR VOYIX CORPORATION TO TSYS MERCHANT SOLUTIONS, LLC, A GLOBAL PAYMENTS COMPANY, DUE TO THE ACQUISITION OF NCR VOYIX CORPORATION BY TSYS MERCHANT SOLUTIONS, LLC, AND DIRECTING ALL FUTURE CONTRACTS, OBLIGATIONS, RIGHTS, AND RESPONSIBILITIES TO BE TRANSFERRED TO TSYS MERCHANT SOLUTIONS, LLC, EFFECTIVE UPON ADOPTION OF THIS RESOLUTION.

The motion carried.

ACTION: ADOPTED

On motion of Councilman Elliott and seconded by Councilwoman Berz,

RESOLUTION #32680

A RESOLUTION AUTHORIZING THE CHIEF OF POLICE TO APPLY FOR, AND IF AWARDED, ACCEPT A GRANT FROM THE STANTON K9 FOUNDATION, WHICH HONORS THE LIVES OF K9S LOST IN THE LINE OF DUTY, TO FUND THE PURCHASE OF A NEW K9 AND BULLET-PROOF VEST, FOR AN AMOUNT UP TO \$15,000.00.

The motion carried.

ACTION: ADOPTED

On motion of Councilwoman Berz and seconded by Councilwoman Dotley,

RESOLUTION #32681

A RESOLUTION AUTHORIZING THE CHIEF OF POLICE TO ACCEPT EQUIPMENT WON AS A DOOR PRIZE AT THE KENTUCKY TACTICAL OFFICERS ASSOCIATION CONFERENCE, WHICH EQUIPMENT IS A PENN ARMS L140-4 COMPACT 40MM LAUNCHER AND PENN ARMS – SAVIOR EQUIPMENT LAUNCHER/GUN BAG TO BE USED BY SWAT, VALUED AT \$1,700.00.

The motion carried.

ACTION: ADOPTED

DEPARTMENTAL REPORTS:

Recommended New Purchases

[View [Here](#)]

Ms. Talley (Purchasing) recommended the following new purchases for Council consideration:

REQ171522 Fleet Management Division, Public Works \$58,710.00

Emergency Lighting Packages

Lowest/Best Bidder: Federal Signal Corp
2645 Federal Signal Drive
University Park, IL 60484

REQ171471 Fleet Management Division, Public Works \$125,639.93

Skid Steer for Wastewater

Lowest/Best Bidder: Stowers Machinery Corp
4066 South Access Road
Chattanooga, TN 37406

PUR149736 Fleet Management Division, Public Works \$85,450.00

Price Increase

Lowest/Best Bidder: Ford of Dalton
925 Shugart Road
Dalton, GA 30720

PA100345, PA100346 \$171,500.00

Fleet Management Division, Public Works

Federal Signal Police Lighting Equipment & Installation

Lowest/Best Bidders:

1. PA100345: On-Duty Depot, 2090 Reliable Pkwy, Chicago, IL 60686
2. PA100346: Trucker's Lighthouse Inc, 201 Crutchfield Ave, Nashville, TN 37210

REQ171799 Technology Services \$54,543.00

Gartner Consulting for IT Research and Advisory Services

Lowest/Best Bidder: Gartner Group, Inc
P.O. Box 10212
Samford, CT 60904

PA100336 Community Health \$150,000.00

Nonprofit Agency Contracted Services for Social Services

Lowest/Best Bidder: Lifespring
1042 E 3rd St Ste 103
Chattanooga, TN 37403

Councilwoman Dotley moved to approve. Councilman Clark seconded. The motion carried.

ACTION: ALL NEW PURCHASES APPROVED

Emergency Purchase

Ms. Talley reported the following emergency purchase*:

DATE	DEPARTMENT	SUPPLIER	ITEM DESCRIPTION	COST	DOCUMENTS
10/14/25	Chattanooga Police Department	Office Furniture Warehouse LLC 1900 Stuart Street Chattanooga, TN 37406	Office Workstations	\$151,028.23	REQ172130
EXPLANATION/OTHER NOTES					
Police requested an emergency purchase of sixty-nine (69) new Workstations due to a wide-spread mold issue at the Police Service Center.					

**Council action not required for this report.*

Sole Source Purchase

Ms. Talley reported the following sole source purchase**:

DATE	DEPARTMENT	SUPPLIER	ITEM DESCRIPTION	COST	DOCUMENTS
10/13/25	Early Learning/ Head Start	Conscious Discipline Holdings, LLC 648 Trestle Point Sanford, FL 32771	Staff Training for Early Learning	\$40,047.00	PUR153813
EXPLANATION/OTHER NOTES					
Early Learning is requesting an increase of \$550.00 to PUR153813 to include an Expedite Fee. The new total amount will be \$40,047.00.					

***Council action not required for this report.*

COMMITTEE REPORTS:

[View [Here](#)]

Affordable Housing Committee
Councilwoman Dotley (No report)

Budget and Finance Committee
Councilwoman Dotley reported:

- The meeting was held to discuss a budget research proposal involving Dr. Acuff and spearheaded by Councilman Henderson.

- The committee will hold another meeting next week (October 28) to vote on that proposal. Councilmembers should review the information related to the proposal and contact Councilman Henderson if they have any questions.

Economic Development Committee

Councilman Elliott (No report)

Education Committee

Councilman Harvey (No report)

Community Development Committee

Councilman Clark reported:

- The Community Development Committee meetings will be suspended for November and December and are scheduled to resume in January.
- He would be excusing himself early to attend the new ribbon cutting for the new Food City on Highway 58 and to make comments on behalf of the Council.

Legislative Committee

Vice Chair Noel (No report)

Planning and Zoning Committee

Councilwoman Berz (No report)

- She announced the 3rd Annual Midtown Connect Fall Festival, taking place on Saturday, October 25th, at the Kitchen Incubator at Chattanooga from 5:00 – 8:00 p.m. She explained that this is a trunk or treat event. Last year, they gave candy out to over 4,000 children.

Parks and Public Works Committee

Councilman Davis (Not present)

Public Safety Committee

Councilman Henderson (No report)

OTHER BUSINESS

[View [here](#)]

Certificate of Compliance

Attorney Noblett presented a new Certificate of Compliance for KVAT Food Stores Inc. dba Food City Store #706 at 4510 Highway 58 in District 5. It had previously been signed. This was required by the Tennessee Alcohol Beverage Commission and was necessary to ensure the establishment would be able to proceed with its grand opening tomorrow without any problem.

RECOGNITION OF PERSONS WISHING TO ADDRESS COUNCIL

[View [here](#)]

Attorney Noblett read the rules of procedure for persons wishing to address the Council. After which, Chairwoman Hill recognized the following persons:

Speaker Name	District	Link to YouTube Comments
• Benjamin Fleet	2	View here

• John Larosa	2	View here
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ADJOURNMENT

On motion of Councilman Henderson, Chairwoman Hill adjourned the meeting of the Chattanooga City Council until next Tuesday, October 28, 2025, at 3:30 p.m.

COUNCIL CHAIR

CLERK OF COUNCIL