

# **Budget Education Session #1**

# **BUDGET AND FINANCE**

# **COMMITTEE MINUTES**

**May 7, 2024**

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## **Call to Order**

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Councilwoman Carol Berz, committee chair, called the meeting to order at 10:30 a.m. in the J.B. Collins Conference Room of the John P. Franklin, Sr. City Council Building. A quorum of seven was present that also included Council Vice Chair Jenny Hill, and Councilpersons Ken Smith, Darrin Ledford, Isiah Hester, Raquetta Dotley, and Marvene Noel. Council Chairman Chip Henderson and Councilwoman Demetrus Coonrod were not present at this meeting.

Others present at the call to order: Valerie Malueg, Deputy City Attorney, and Melissa Bardoner, Council Support Specialist.

[Editor's Note: This meeting was live streamed on YouTube in two parts. Part 1 of this meeting (prior to the recess) is available [here](#). Part 2 of this meeting (after the recess) is available [here](#).]

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## **Main Presenters and Departmental Speakers**

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Finance: Javaid Majid, Chief Finance Officer; and Vickie Haley, Deputy Administrator

Mayor's Office: Ryan Ewalt, Chief Operating Officer; Julia Bursch, Deputy Chief Operating Officer; Kevin Roig, Senior Advisor for Public Affairs; and Chris Anderson, Senior Advisor for Legislative Initiatives

Innovation Delivery & Performance: Tim Moreland, Administrator

Council Office: Nicole Gwyn, Clerk to Council

Police: Celeste Murphy, Chief, and Jerri Sutton, Assistant Chief

Fire: Phil Hyman, Chief

Public Works: Ross Pitcairn, Administrator

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## **Departments/Divisions Presentations – Part One**

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Councilwoman Berz made some opening remarks before turning it over to Mr. Ewalt. Mr. Ewalt and Ms. Haley were the main presenters and responder to Council questions for all departments.

### **GENERAL GOVERNMENT**

Ms. Haley and Mr. Ewalt presented the FY25 Expenditures by Category, 3-Year Account Summary, and Highlight Analysis for the following departments.

### **BUDGET OVERVIEW**

This portion of the presentation & the ensuing discussion may be viewed [here](#) and touched on the following:

1. General fund revenues
2. General fund expenditures
3. General fund position summary & employee Pay Plan

## ESSENTIAL COSTS

This portion of the presentation & the ensuing discussion may be viewed [here](#) and touched on the following:

1. Debt Service Appropriation
2. Liability Insurance Premiums
3. Contingency Fund Appropriation
4. Difference between contingency [funds] and reserves

## CITY COUNCIL

This portion of the presentation & the ensuing discussion may be viewed [here](#).

## CITY JUDGE

This portion of the presentation & the ensuing discussion may be viewed [here](#).

## CITY ATTORNEY

This portion of the presentation & the ensuing discussion may be viewed [here](#).

## INTERNAL AUDIT

This portion of the presentation & the ensuing discussion may be viewed [here](#).

## INFORMATION TECHNOLOGY

This portion of the presentation & the ensuing discussion may be viewed [here](#).

## PURCHASING

This portion of the presentation & the ensuing discussion may be viewed [here](#) and touched on the following:

1. Data on supplier diversity & equity goals related to One Chattanooga Plan
2. Updated information regarding on-time payments to vendors

## AGENCIES

This portion of the presentation & the ensuing discussion may be viewed [here](#) and touched on the following:

- Definition for & performance of the below:
  1. [Agencies](#): CARTA, Enterprise South Nature Park, etc.
  2. [Quasi-Agencies](#): Public Library, Heritage Hall, RPA, etc.
  3. [RFPs to \[Department\] Agencies](#): Early Learning, Community Arts Programming, Homeless Support Services, etc.
    - Council requested impact reports from the internal departments who are overseeing outside agencies that have been allocated & are utilizing four-year RFPs
  4. [ARP-funded Agencies \(one-time funding\)](#): Community Haven, AIM Center, CNE, etc.
    - Council requested impact reports from the external agencies that have been allocated & are utilizing ARP funds

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## **Meeting Recess & Reconvene**

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Councilwoman Berz recessed the meeting at 12:07 p.m. She reconvened the work session at 12:45 p.m. A quorum was present that also included Council Chairman Henderson, Vice Chair Hill, and Councilpersons Smith and Ledford. Councilpersons Coonrod, Dotley, Hester, and Noel joined the meeting after the call to order. Attorney Phil Noblett was also present in place of Ms. Malueg.

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## **Departments/Divisions Presentations – Part Two**

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Mr. Ewalt was the main presenter for the second half of the budget education session.

Executive Branch

This portion of the presentation & the ensuing discussion may be viewed [here](#).

Finance & Administration

This portion of the presentation & the ensuing discussion may be viewed [here](#).

Human Resources

This portion of the presentation & the ensuing discussion may be viewed [here](#).

Community Development

This portion of the presentation & the ensuing discussion may be viewed [here](#).

Police

This portion of the presentation & the ensuing discussion may be viewed [here](#).

Fire

This portion of the presentation & the ensuing discussion may be viewed [here](#).

Public Works

This portion of the presentation & the ensuing discussion may be viewed [here](#).

Parks & Outdoors

This portion of the presentation & the ensuing discussion may be viewed [here](#).

*[Councilman Hester exited the meeting at this time.]*

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**Next Week's Topics – May 14, 2024**

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Councilwoman Berz confirmed the following topics and areas of further discussion for next week:

1. OTHER FUNDS
2. CAPITAL IMPROVEMENT PLAN
3. ADDITIONAL TOPICS/FURTHER DISCUSSION [as determined by Council].
  - a) Library
  - b) Zoo
  - c) Ball Fields
  - d) AHO
  - e) Cost-Saving Incentives
4. COUNCIL PLAN OF WORK
5. INTERNAL AUDIT's Financial Analysis
6. Determining the agencies that will present to the Council.

Councilwoman Berz will add Early Learning and City Planning to the list of departments for next week, May 14<sup>th</sup>. She will revise the schedule and email it to the Council.

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**Adjournment**

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There being no further business, Councilwoman Berz adjourned this meeting at 2:37 p.m.