

Budget Work Session #2  
**BUDGET AND FINANCE**  
**COMMITTEE**  
**MINUTES**  
August 15, 2017

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**In Attendance**

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Councilman Chip Henderson, Committee Chair, called the meeting to order at 1:30 p.m. in the J.B. Collins Conference Room. A quorum was present, including Council Chairman Jerry Mitchell, Vice-Chairman Ken Smith and Council members Carol Berz, Anthony Byrd, Demetrus Coonrod, Russell Gilbert, Darrin Ledford and Erskine Oglesby. Melinda Foster, Assistant City Attorney, arrived after the call to order.

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**Others in Attendance**

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Mayor's Office: Maura Sullivan, Chief Operating Officer; Daisy Madison, Chief Finance Officer; Transportation: Blythe Bailey, Administrator, and Lezlie Rupert, Deputy Administrator; Information Technology: Brent Messer, Chief Information Officer

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**FY18: Growing Forward**

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Topics discussed:

- Replacement plan or lease for trucks
- Cost of fuel and fuel adjustment
- Yard Waste program
- Vehicle replacements
- Carousel operation increases
- Carousel revenue & ridership increases
- Carousel security

**I.T. Follow-up: (Brent Messer)**

- Cameras at YFD centers (location, who operates)
- I.T. costs leveling off
- Long-term plans (prioritizing, Oracle)
- I.T. Maintenance within department budgets

Councilman Henderson requested a model or presentation on the routes and cost of fuel. Why drive by a pile of trash when picking up another pile of trash? Chairman Mitchell requested the cost centers at the Riverpark where combined. Councilman Gilbert requested a meeting with the Police and I.T. regarding cameras at YFD centers.

Councilwoman Berz inquired about when the Council will have an in-depth discussion on the budget. Councilman Henderson recommended either a Wednesday or Thursday, or on the last work session day, August 29. He recommended 1-2 hours on the capital budget on August 29, then 3-4 hours for debate. Vice-Chairman Smith recommended a special session for debate.

Vice-Chairman Smith recommended that any councilperson considering amendment offers should bring them forth as soon as possible. Councilman Henderson instructed the Council to submit any changes in the budget to Ms. Sullivan.

Councilman Gilbert requested a discussion on the general pay plan.

Ms. Sullivan distributed copies of today's Finance PowerPoint to the Council. She and Ms. Madison reviewed the 25 offers under "Growing Economy" that included information and discussion on the following:

Transportation offers & largest dollar amount for street repairs  
Chattanooga & KIVA City  
Workforce development (presentation later)  
CMAQ Grant & Enterprise South  
CARTA Street Corporation  
Chattanooga DBE

### **ArtsBuild**

Councilwoman Coonrod requested a member listing for ArtsBuild. Ms. Sullivan agreed to provide it for next week's session. Councilwoman Coonrod also had questions about inner-city youth attending the ballet. Ms. Sullivan confirmed inner-city youth participation in the program. Vice-Chairman Smith requested that Admin. check on why the ArtsBuild budget has changed to one offer instead of two. Ms. Richardson agreed to check.

### **CARTA**

Councilman Gilbert requested the daily ridership going to/from Enterprise South on CARTA routes. Ms. Sullivan pointed out the link to CARTA ridership in the Q&A document. Councilman Gilbert requested information on how strollers are parked on CARTA buses.

### **Carter Street Corporation**

Chairman Mitchell questioned the role of the Convention Center versus the Chattanooga Visitor's Bureau in attracting visitors. Ms. Madison discussed the Convention Center as a joint city-county venture. Vice-Chairman Smith inquired about the \$200,000 offer by the Convention Center and what it buys.

### **Chattanooga DBE**

Councilman Gilbert requested information on where the DBEs are located. Vice-Chairman Smith requested to know the number of people helped by the DBE. Councilwoman Coonrod asked to be updated on the Mayor's Diversity Business Council.

### **AIM Center**

Councilwoman Coonrod had questions about the services to veterans and the types of mental illness that they serve.

### **Smart Cities**

Mr. Bailey and Ms. Rupert made a presentation that included slides on the following:

- Introduction
- "Beyond Traffic Study" of USDOT
- Smart City Challenge

They discussed a new position to be filled within CDOT: a Smart City Director. A discussion ensued about the main responsibilities of the position, the qualifications being sought and the amount budgeted for it. Ms. Sullivan filed further questions on the Smart City Director position. They also responded to questions about how Transportation works closely with Public Works for Smart Cities. After further discussion with CDOT, Councilman Henderson requested the paving breakdown. Administration agreed to provide it.

### **Workforce Development**

Jermaine Freeman of the Mayor's Office made a presentation on the Office of Workforce Development and its working group that included: Susan Cowden of the Southeast Tennessee Development District; Dr. David Banks, City of Chattanooga Public Safety Coordinator; Caleb Long of the IBEW; and Michael Baskin of the Mayor's Office. He discussed the work of the office and the need for a Director. He later discussed the recommended qualifications for the person chosen. After some discussion on the new position, Councilman Gilbert requested the job description once it was complete.

Further discussion took place on enhancing the advancement opportunities and soft skills for employees. Councilwoman Berz questioned city salaries and movement within job categories. Ms. Sullivan indicated that the pay scale would be discussed at the work session on August 29. Councilwoman Coonrod recommended adding Probation and Parole as a partner. Mr. Freeman indicated that the working group members were already working on this.

Air Quality

Reinvesting in Neighborhoods

Councilwoman Coonrod had questions about business development among African-American and other minority business owners. Ms. Sullivan offered to invite the Chamber to next week's meeting to respond to these questions.

### **ECD Admin. Operations: Brownsfields Coordinator**

Discussion ensued about the Brownsfields Coordinator position proposed in the budget offer. Ms. Sullivan described the responsibilities of the position and skill sets of the best candidate. Discussion ensued about focusing on identifying and counting the number of brownsfields in the city. There was a brief discussion on whether or not this should be a position under the Chamber's funding. Ms. Sullivan also informed the Council that the Chamber's funding would be discussed under Enterprise funds. Ms. Sullivan agreed to find out where the Brownsfields Coordinator and Workforce Development Director positions fall within the pay scale.

### **Further Offer Reviews**

Civic Facilities

ECD Administration

Land Development Office

Signal Centers

Orange Grove Center

Iron Man Race

Regional Planning Agency

KIVA Project Leader

Recreation Complexes

Tech Town Program

Tennessee Riverpark

A discussion ensued about funding at the Riverpark, the county match for the Riverpark and the hotel/motel tax earmarked for the 21<sup>st</sup> Century project.

### **Further Offer Reviews**

Transportation Office Administration  
Code Enforcement  
Neighborhood Services  
Real Property

Discussion ensued with Tony Sammons, Deputy Chief Operating Officer, about the increase at ECD for demolition and abatement. Ms. Sullivan addressed the benefits increase for Neighborhood Services

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### **FY18: Smarter Students & Stronger Families**

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Ms. Sullivan presented the following:

- Breakdown of Offers
- Highlights (33 funded)

### **Further Offer Reviews**

Audiology & Speech Path  
Bethlehem Center  
Baby University  
Career Development

Ms. Sullivan will follow-up with the Council on who is served by Audiology & Speech Path.

### **YFD: Office of Early Learning**

Ariel Ford made a presentation on the Office of Early Learning that included slides on the following:

- What is Early Learning?
- Child Care Partnership
- HS/EHS/EHS-CCP Budget Ask
- Early Head Start

Discussion ensued, with Ms. Ford discussing the sustainability plan for employees that would include a salary study. She also responded to questions on increasing head start slots. Ms. Sullivan agreed to follow-up on how the Human Services bonuses would be funded.

Elizabeth Cotellese, Director of Baby U., briefed the Council on Baby U. and informed the Council of the continuing contribution from BlueCross BlueShield for the program.

Ms. Ford informed the Council of the Early Learning Scholarships, and partially funded scholarships for parents. She also indicated that she would get the Evaluation Study for Baby U. to the Council once complete.

### **YFD Offers**

Mr. McKinney responded to a question on the Recreation Administration increases due to benefits and temporary staffing. Ms. Sullivan and Mr. McKinney expounded on why temporary staffing is used. Ms. Madison

and Ms. Richardson responded to a question on budgeting for attrition. Mr. McKinney further detailed the increased funding the Recreation Administration and the three cost centers. Mr. McKinney also offered to get back to the Council on the number of people covered by the Recreation Administration offer. Ms. Madison responded to a questions on what it means for positions to be “frozen.”

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## **Adjournment**

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There being no further business, Councilman Henderson adjourned the meeting at 2:45 p.m.